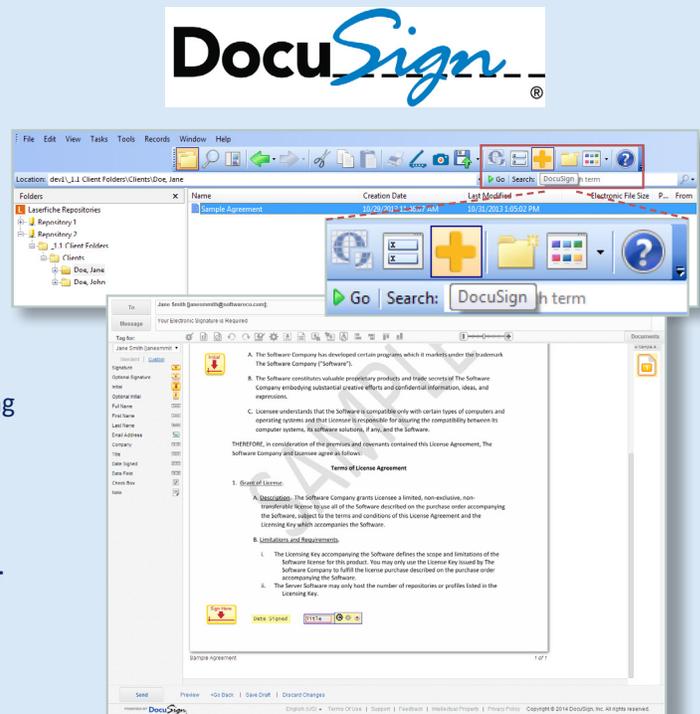


DocuSign® Integration for Laserfiche®

Cities Digital's DocuSign® integration for Laserfiche® allows users to easily send documents stored in a Laserfiche® repository out for signature through the DocuSign® editor. Users are able to open documents from Laserfiche®, place recipient specific tags (such as signature/initial boxes) in documents and email them out. Recipients will be notified of the signature requirements via email - and once the document is signed and emailed back, both sent and signed documents will then automatically be archived in Laserfiche®, with appropriate metadata applied.

Some prerequisites to installing the integration include purchasing a **Single-Name SSL Certificate** to provide encryption and authentication for the integration. The DocuSign® versions users have must include the Connect Listener which notifies users of the documents status from sending to completion and retries failed imports every 5 minutes. In order for the **Connect Listener** to work users must have a web server in house that can host the integration, this web server has to have an external IP address so DocuSign® can send status notifications. The Integration from Cities Digital allows Laserfiche® users to:

- **Open documents in the DocuSign® editor from Laserfiche®.**
- **Send documents to one person or to multiple recipients.**
- **Have returned, signed documents automatically archived in Laserfiche®, linked to and stored in the same location with the original document.**
- **Easily incorporate signature processes as part of an internal process/workflow.**
- **Request Signatures using the DocuSign® Activity Workflow.**
- **Drag activity into the designer and configure properties the same way users would use other Workflow Activities.**



The Cities Digital integration for DocuSign® provides organizations with an easy way to sign and send documents for signature without disrupting existing processes. Coupled with Laserfiche Workflow®, the integration can significantly improve efficiency in signature processes.

Contact sales@citiesdigital.com or call 855-714-2800x2 for more information about the Cities Digital's DocuSign® Integration for Laserfiche®.

DocuSign® & LASERFICHE®

855-714-2800

sales@citiesdigital.com

Laserfiche® is a trademark of Laserfiche



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